MINUTES OF THE REGULAR MEETING OF COUNCIL
June 12, 2018

A regular meeting of the Council for the Township of Central Frontenac was held in the Soldiers Memorial Hall, 1107 Garrett Street, Sharbot Lake, ON on Tuesday, June 12, 2018 at 4:05 PM

Present: Mayor Frances Smith, Deputy Mayor Tom Dewey, Councillors Cindy Kelsey, Sherry Whan, Bill MacDonald, John Purdon, Victor Heese, Phillip Smith, and Brent Cameron.

Staff in Attendance: Cathy MacMunn Clerk Administrator, Greg Robinson Manager of Emergency Services/Fire Chief, Michael McGovern Treasurer, Shawn Merriman Manager of Development Services/Chief Building Official, David Armstrong Public Works Supervisor, Cindy Deachman, Deputy-Clerk.

1. Call to Order

The Mayor called the meeting to order at 4:05 p.m.

2. Approval of Agenda

The following additions were made to the agenda:
a. Two items to be discussed in closed session;
b. Addition of Staff report after 7.g) re: Phase Two Organizational and Operational Review Schedule

Motion #: 188-2018
Moved By: Bill MacDonald
Seconded By: Tom Dewey

THAT the agenda for the Council meeting dated June 12, 2018 be approved as amended.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Sherry Whan declared a possible pecuniary interest in agenda item 9a). –Delegation/presentation regarding Tello Drones.

4. Approval of Minutes

Motion #: 189-2018
Moved By: Tom Dewey
Seconded By: Cindy Kelsey

THAT the minutes of the Special Council Meeting May 15, 2018 and the Regular Council Meeting May 22nd, 2018 be approved as presented.

CARRIED

5. Mayor's Remarks

The Deputy Mayor reported on attending two recent events; one being a fishing derby for the visually impaired at Kennebec and the second being the official opening of the new municipal offices for North Frontenac.

Councillor John Purdon reported on attending the Septic Re-inspection workshop on May 26th in Perth.

6. Deferred Items

None

7. Staff Reports/Departmental Updates

PLANNING
Megan Rueckwald Community Planner County of Frontenac brought forth two zoning by-law amendment reports.

68-2018 Application to Lift Holding Zone for Unit 10, former Township of Kennebec, Township of Central Frontenac (1023 Teal Trail, Garrison Shores) By-law 2018-27

Motion #: 190-2018
Moved By: Sherry Whan
Seconded By: Bill MacDonald

It is recommended that Council approve the application to lift the holding provision for Unit 10 (1023 Teal Trail) of the Garrison Shores vacant land condominium, and pass a by-law to lift the holding provision.

It is further recommended that Council waive the requirement for Site Plan Control for this subject property as it will have limited value for the proper development of this lot.

CARRIED

69-2018 Application for Zoning By-law Amendment for Part Lot 1, Concession 6, being Part 1 of Plan 13R9255, Geographic Township of Hinchinbrooke, Township of Central Frontenac.

Motion #: 191-2018
Moved By: Bill MacDonald
Seconded By: Sherry Whan

It is recommended that Township Council rezone the property from EP-1 to Rural to recognize the fact that the soil has the bearing capacity to support structures with exposed bedrock present on the property as included in attached By-law.

CARRIED

PLANNING & BUILDING SERVICES
Shawn Merriman Manager of Development Services Chief Building Official brought forth the Planning and Building Services Reports.

70-2018 Facilities Overview

Motion #: 192-2018
Moved By: Tom Dewey
Seconded By: Sherry Whan

THAT Council receive for information the Manager of Development Services/CBO Report entitled Facilities Overview save and except the facilities under the Fire/Rescue Services

CARRIED

71-2018 May 2018 Construction Report

Motion #: 193-2018
Moved By: Sherry Whan
Seconded By: Bill MacDonald

That Council receive the May 2018 Construction Details report for information.

CARRIED

ADMINISTRATION

Cathy MacMunn Clerk Administrator brought forth the Residential Tenancies Act Report.

72-2018 Residential Tenancies Act (RTS) Amendment

Motion #: 194-2018
Moved By: Bill MacDonald
Seconded By: Sherry Whan

THAT Council receive for information the Clerk Administrator's report entitled "Residential Tenancies Act Amendment",

AND THAT the Province is ending their Role and Municipalities are required to enforce the Residential Rental Maintenance Standards under the Residential Tenancies Act (RTA) effective July 1, 2018;

AND THAT Council chooses Option # 2 being the RTA Approach with the Township enforcing the Provincial maintenance standards only;

AND THAT the Inspectors duties shall be as directed by the Clerk Administrator in consultation with the Chief Building Official;

AND THAT Council appoints the following Inspectors for the RTA the: Chief Building Official (CBO), Frontenac Municipal Law Enforcement Inc. applicable Officer(s), as approved by Ken Gilpin, By-law Enforcement Officer;

AND FURTHER THAT Council instructs the Clerk Administrator to bring back an amended Municipal Law Enforcement Contract to include their Inspectors Appointment and duties; and individual Appointment By-laws for all Inspector to the June 26, 2018 Council Meeting.

CARRIED

PUBLIC WORKS/WASTE MANAGEMENT SERVICES

David Armstrong Public Works Supervisor brought forth the Public Works/Waste Management Services Report

73-2018 Public Works Activity Report

Motion #: 195-2018
Moved By: Sherry Whan
Seconded By: Cindy Kelsey

THAT Council receive the Public Works Activity Report as prepared by the Public Works Supervisor dated June 12th, 2018 for information.

CARRIED

FIRE & EMERGENCY SERVICES

Greg Robinson Manager of Emergency Services Fire Chief brought forth a report on Sub Fire Station Trucks

74-2018 Sub Fire Station Trucks

Motion #: 196-2018
Moved By: Bill MacDonald
Seconded By: Tom Dewey

THAT Council receive for information the Manager of Emergency Services/Fire Chief Report entitled "Sub Fire Station Trucks",

AND THAT Council direct the Fire Chief to address the over weighted vehicles at the sub fire stations, including options for service levels to be provided from these stations through the master fire plan.

CARRIED

Motion #: 197-2018
Moved by: John Purdon
Seconded by: Victor Heese

THAT Council receive the Phase Two Organizational and Operational Review Schedule as presented by the Manager of Emergency Services/Fire Chief;

AND FURTHER that the Chief present section of the Phase Two review gaps for discussion and questions at the Council meetings as outlined in the report.

CARRIED

FINANCE
Michael McGovern Treasurer brought forth the Finance Reports.

75-2018 Apportionment of Taxes

Motion #: 198-2018
Moved By: Victor Heese
Seconded By: John Purdon

THAT Council approve the following apportionments of assessment as recommended by MPAC for 2017 & 2018 as applicable for the following roll numbers:

10-39-080-030-09600-0000, 10-39-080-030-09500-0000, 10-39-080-030-09602-0000, 10-39-040-050-04300-0000, & 10-39-040-050-04325-0000.

CARRIED

76-2018 Accounts Payable Report

Motion #: 199-2018
Moved By: John Purdon
Seconded By: Victor Heese

That Council approve the Cheque Distribution reports totalling $359,127.02 as prepared by the Treasurer.

CARRIED

8. Committee/Other Reports/Minutes

Motion #: 200-2018
Moved By: Victor Heese
Seconded By: John Purdon

THAT Council receive for information:

1. April 2018 Kennebec Recreation Committee Minutes
2. Eastern Ontario Trails Alliance Meeting Minutes, April 2018
3. Rideau Valley Conservation Authority, April 26, 2018 Minutes

CARRIED

9. Delegations/Presentations

Councillor Sherry Whan excused herself from the Council table due to the declared Pecuniary Interest with respect to the presentation from Rhonda Watkins regarding Tello Drones.

Rhonda Watkins - Tello Drone

Motion #: 201-2018
Moved By: John Purdon
Seconded By: Victor Heese

THAT Council receive the presentation from Rhonda Watkins on behalf of the Parents Advisory Council from Granite Ridge Education Centre regarding a Tello Drone.

AND that Council approve a grant in the amount of $1,000.00 towards their purchase of the Tello Drone, which will be used to teach students the skills they require to fly the drone, indoors and outside.

CARRIED

Councillor Sherry Whan resumed her seat at the Council table.

10. Communications/Correspondence

Motion #: 202-2018
Moved By: Victor Heese
Seconded By: John Purdon

THAT Council receive for information the Communications/Correspondence dated June 12, 2018.

CARRIED

11. Public Meetings

None

12. By-laws/Agreements

2018-26 Zoning By-law - Harriman

Motion #: 203-2018
Moved By: Brent Cameron
Seconded By: Phillip Smith

THAT By-law 2018-26 being a by-law to amend By-law No. 2011-52 (Zoning By-law) to change the zoning of certain lands legally described as Part Lot 1, Concession 6, being Part 1 on Plan 13R9255, Geographic Township of Hinchinbrooke, Township of Central Frontenac be read a first, second and third time and finally passed this 12th day of June, 2018.

CARRIED

2018-27 Zoning By-law to remove holding zone.

Motion #: 204-2018
Moved By: Phillip Smith
Seconded By: Brent Cameron

THAT By-law 2018-27 being a By-law to remove the -H holding zone from certain lands known as Part Lot 17, Concession 7, Unit 10, Garrison Shores plan of condominium, former Kennebec Township, in the Township of Central Frontenac be read a first, second and third time and finally passed this 12th day of June, 2018.

CARRIED

13. Notice of Motions
None

14. Giving Notice of Motion
None

15. New/Other Business

The Crow Lake Road public information session will be rescheduled to July 5, 2018 at 6:00p.m. at Soldiers Memorial Hall, Sharbot Lake

16. Closed Session

Move into Closed Session

Motion #: 205-2018
Moved By: Brent Cameron
Seconded By: Phillip Smith

THAT Council move into Closed Session to discuss matters about:

i. Personal matters about an identifiable individual, including municipal or local board employees; Municipal Act 239 (2) (b);

ii. Personal matters about an identifiable individual, including municipal or local board employees; Municipal Act 239 (2) (b)

CARRIED

Rise From Closed Session

Motion #: 206-2018
Moved By: Phillip Smith
Seconded By: Brent Cameron

THAT Council move out of Closed Session to discuss and report about:

i. Personal matters about an identifiable individual, including municipal or local board employees; Municipal Act 239 (2) (b);

ii. Personal matters about an identifiable individual, including municipal or local board employees; Municipal Act 239 (2) (b)

CARRIED

17. Adjournment

Motion #: 207-2018
Moved By: Brent Cameron
Seconded By: Phillip Smith

THAT By-law 2018-28 being a by-law to confirm the proceedings of Council on the 12th day of June, be read a first, second and third time and finally passed;

AND FURTHER THAT, this meeting be adjourned until 4:00p.m. June 26th, 2018 at the Soldiers Memorial Hall, 1107 Garrett Street, Sharbot Lake, ON.

CARRIED

Meeting adjourned at 6:10 p.m.

Cathy MacMunn
Clerk Administrator, Cathy MacMunn

Frances L Smith
Mayor, Frances L. Smith